

2018-23

ASHOKA BUSINESS SCHOOL

Internal Quality Assurance Cell

Minutes of the Meetings



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Minutes of the Meeting of 2018-19 held on 6th March 2018

Venue: IQAC Room

Date: 6/03/2018

Time: 3:30 pm

Agenda of the Meeting:

1. To review and confirm the minutes of the last meeting
2. Up-dation of College IQAC composition along with students' nominations.
3. Regarding academic and administrative audit
4. NAAC work progress discussion and plan of action.
5. Planning of academic and research activities of the college and departments.

Ashoka Business School, Nashik



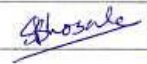




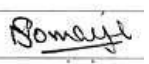


AEF'S ASHOKA BUSINESS SCHOOL

MINUTES OF IQAC MEETING

DATE

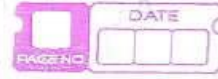
The 2nd Meeting of Internal Quality Assurance Cell (IQAC) of the Ashoka Business School, Nashik was held on 6th March 2018 at Board Room of Ashoka Business School.

Following Members were present for the meeting.

Sr. No.	Name	Designation	Sign
1.	Prof. Manisha Bhamre	Chairperson	
2.	Mr. Vaibhav Bhalerao	Member	
3.	Dr. Shweta Bhosle	Member	
4.	Dr. D. M. Gujarathi	Management Member	
5.	Mr. S. A. Manjarekar	Admin Representative	
6.	Mr. Shashikant Shimpi	Sr. Admin Officer	
7.	Ms. Sneha Awasthi	Alumni Member	
8.	Mr. Mitesh Somaiga	Member-Student	
9.	Ms. Apurva Nikumbh	Member, Student	
10.	Dr. Vikas S. Gaundare	IQAC Co-ordinator	


Following member had grant leave of absence.

1.	Mr. V. Venkatachalem	Industry member
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Following points were discussed during the meeting -

1. Confirmation of the last meeting minutes -
Resolved to confirm the Minutes of the First meeting of the IQAC held on 15th Sept. 2017
2. Action taken report.
Noted.
3. To include Student, Local Society nominee in IQAC
The new student members have been included in IQAC. Also it was decided that as IQAC is newly established in the Institute, the process of QAC & ISO will gradually be transformed as per the guidelines set by NAAC for Academic and Administrative Audit (AAA). IQAC Coordinator has attended the conference related to AAA in the month of Dec. 2017.
4. Revised Composition of IQAC.
The composition of IQAC has been revised where Prof. Manisha Bhamre (Director I/c) was announced as a chairperson new student and representatives were added along with new Senior faculty Dr. Shweta Bhosle as faculty member.
5. NAAC Work progress -
IQAC Coordinator has shared the distribution of NAAC work and its progress in line to prepare SSR during the meeting.

		DATE
ng	The target dates for the first draft was set in the meeting.	
th	6. Any other relevant point with the permission of the Chair.	
	No such points was raised by any of the members and the meeting was concluded with vote of thanks by the IQAC Coordinator.	
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Minutes of the Meeting of 2018-19 held on 27th Sept 2018

Venue: IQAC Room

Date:27/09/2018

Time: 3:30 pm

Agenda of the Meeting:

1. To review and confirm the minutes of lastmeeting
2. NAAC work dates for SSR preparations.
3. Synchronization of ISO and NAAC process along with QAG process.
4. Professional development of supportstaff.
5. Expert session for NAAC process.
6. Any other issues at eleventh hour

Ashoka Business School, Nashik

AEF'S ASHOKA BUSINESS SCHOOL

Minutes of IQAC Meeting

PAGE NO.	DATE

The 3rd meeting of Internal Quality Assurance Cell (IQAC) of the Ashoka Business School, Nashik was held on 27th Sept. 2018 at Board Room at 3:30 pm.

Following members were present for the meeting -

Sr. No.	Name	Designation	Sign.
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1.	Prof. Manisha Bhamre	Chairperson	
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2.	Dr. Shweta Bhosle	member	
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3.	Mr. Vaibhav Bhalerao	Member	
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4.	Dr. D. M. Gujarathi	Management member	
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5.	Mr. Y. B. Katkade	Admin Representative	
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6.	Mr. Shashikant Shimpi	Sr. Admin officer member	
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7.	CA Mr. Yogesh Panchakshari	Local Society member	
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8.	Ms. Sneha Awasthi	Alumni Member	
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9.	Mr. V. Venkitachalem	Industry Member	
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10.	Mr. Mitesh Somaia	Student Member	
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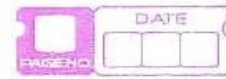
11.	Ms. Apurva Nikumbh	Student Member	
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12.	Dr. Vikas Gaundare	IQAC Co-ordinator	
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Following points were discussed during the meeting

1. Confirmation of the last meeting minutes -
Resolved to confirm the minutes of the 2nd meeting of the IQAC held on 6th March 2018
2. NAAC work target dates for SSR preparation -
NAAC work target dates for SSR preparation was reviewed in the meeting.
3. Synchronization of ISO & AQG processes with NAAC Criteria -
As it was discussed in earlier meeting about the synchronization of ISO process with NAAC Criteria, the work has been started in this regard. It was suggested that the ISO processes must facilitate the Academic and Administrative Audit and review of work progress has been taken by the Senior members.
4. SSR preparation progress -
The progress of SSR was discussed & necessary instructions were given for the same.
5. To organise a guidance session from a experienced person for NAAC -
The need to have a guidance session by any of the senior and experienced person to resolve the NAAC related queries was raised. The name of Dr. V. Gaitwad who is the Principal of KTHM



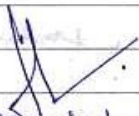
college, Nashik, under whose leadership the college has got A++ in its third cycle of NAAC.

6. Specific schedule for IQAC NAAC Meetings –
It was decided to conduct the IQAC meetings between specific duration from next meeting onward. Meetings will be conducted in the month of January and July.
Next meeting will be held in January 2019.

7. Any other relevant point with the permission of the chair.

Director of the Institute welcomed the new IQAC member Mr. Yogesh Panchakshari. He is a CA by profession he conducted the special session on morals and values for the students to impart the moral and values in them. It was conducted at Jain Sthanak, Nashik.

The meeting was over with vote of thanks.


Prof. Manisha Bhamare
Director (I/C.)



ASHOKA BUSINESS SCHOOL

2019-20

Minutes of the Meeting of 2019-20 held on 4th January 2019

Venue: Board Room

Date: 04/01/2019

Time: 3:00pm

Agenda of the Meeting:

1. Review and confirm the agenda of previous meeting
2. Discussion on points taken in NAAC Guidance session by Dr V.B.Gaikwad, Principal K.T.H.M Nashik and NAAC member.
3. To review NAAC progress.
4. Directives regarding Up-dation in SSR guidelines.
5. Any other issues if anyone raised or queries.

Ashoka Business School, Nashik







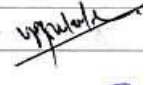
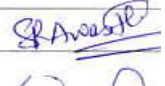
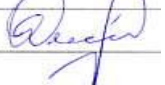
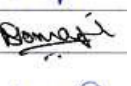


AEF'S ASHOKA BUSINESS SCHOOL

Minutes of Meeting (IQAC)

DATE

The 4th Meeting of Internal Quality Assurance Cell (IQAC) of the Ashoka Business School, Ranerg Nashik was held on 4th Jan 2019 at Board Room Ashoka Business School at 3:00 p.m.

Following members were present for the meeting

Sr. No.	Name	Designation	Sign.
1.	Prof. Manisha Bhamre	Chairperson	
2.	Mr. Harshal Dayma	Faculty Member	
3.	Mr. Vaibhav Bhalerao	Faculty Member	
4.	Dr. D. M. Gujarathi	Management Member	
5.	Mr. Vishal Sonkamble	Admin. Representative	
6.	Mr. Shashikant Shimpi	Sr. Admin officer	
7.	CA Mr. Yogesh Panchavshazi	Local Society Member	
8.	Ms. Sneha Awasthi	Alumni Member	
9.	Mr. V. Venkatesh Chale	Industry member	
10.	Mr. Nitesh Somaiya	Student Member	
11.	Ms. Apurva Nikumbh	Student Member	
12.	Dr. Vikas Gaundane	IQAC co-ordinator	



Following points were discussed during the meeting

1. Review of minutes of meeting of last IQAC meeting held on 27th Sept 2018.

2. As it was suggested to have guidance session.

Dr. V. B. Gaikwad, Principal KTHM College Nashik was conducted a session for guidance of NAAC (IQAC) on Dec. 2018. The review of synchronization of ISO with NAAC was taken and necessary instruction were given.

3. NAAC work (IIQA) progress -

The details of IIQA submission was discussed. Coordinator IIQA has explained the progress of IIQA submission. The necessary provision of the IIQA fees was discussed by the authorities in this regard.

4. Updating the SSR as per revised Guidelines -

IQAC Coordinator has shared the revised guidelines of NAAC during the meeting and asked the respective Criteria Leaders for updating their Criteria as per the guidelines.

5. Any other relevant point with the permission of the Chair -

There was no other points before the Committee hence the meeting was over with Vote of Thanks.

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ASHOKA BUSINESS SCHOOL NASHIK

Prof. Manisha Bhamre

Director (I/c.)

DIRECTOR
ASHOKA BUSINESS SCHOOL

Minutes of the Meeting of 2019-20 held on 12th July 2019

Venue: IQAC Room

Date: 12-07-2019

Time: 10:00 -12:30

Agenda of the Meeting:

- ✓ To review and confirm the minutes of last meeting
- ✓ Implementation of revised Syllabi and CBCS pattern of evaluation
- ✓ Review of MOUs and Collaborations
- ✓ To discuss and finalize NAAC preparations

Members Present:

- | | |
|-------------------------------|---|
| 1. Member: | Dr. Vikas Gaundare (IQAC Coordinator) |
| 2. Member: | Dr. Vaibhav Bhalerao (Faculty) |
| 3. Member: | Ms. Manisha Bhamre (Faculty) |
| 4. Member: | Mr. Harshal Dayma (Faculty) |
| 5. Member: | Mrs. Pooja Kushare (Faculty) |
| 6. Member: | Mrs. Tanaya Patil (Faculty) |
| 7. Member: | Mrs. Pooja Gholap (Faculty) |
| 8. Member: | Dr. Mrs. Sarita Dhawale (Faculty) |
| 9. Management Representative: | Dr. D.M. Gujarathi (Director - AEF) |
| 10. Member: | Mr. Shashikant Shimpi (Administrative Staff member) |
| 11. Member: | Mr. Vishal Sonkambale (Administrative Staff) |

Agenda Item 1: Review of the Earlier Meeting

IQAC coordinator welcomed and read the minutes of the meeting conducted on 04/01/2019. The minutes were reviewed by the members and approved.

Agenda Item 2: Implementation of revised Syllabi and CBCS pattern of evaluation

Resolution: IQAC members directed to the Heads of the department to take note of changes in the curriculum and follow the structure accordingly. IQAC insisted to follow all feasible innovative and qualitative methods as per revised syllabus for continuous assessment. Further IQAC took note of CBCS system implemented at PG along with additional 10 credit courses and recommended implementing skill development courses as per the need.

Proposed by: Dr. Vikas Gaundare

Seconded by: Dr. Sarita Dhawale

Agenda Item 3: Review of MOUs and Collaborations

Resolution: In response to the suggestions made by the previous NAAC peer team the IQAC members were suggested to establish more MOUs and collaboration for the betterment of the faculty and the students. The present situation was reviewed and appropriate suggestion have been made.

Agenda Item 2: To review the NAAC preparations and further to proceed them

Resolution: The readiness college was discussed in the meeting. After thorough discussion some changes were suggested by the members and then the plan was approved. Further it was suggested to submit minute to minute plan to director sir immediately.

Following work :

- Formal Invitations for peer Team visit to all guest and statutory body.
- Menu/dining Hall Finalization.
- Dept documents readiness.
- Student's orientation about PTV.
- Dept wise Presentation PPT preparations for PTV.

The vote of thanks was proposed by Coordinator

Minutes of the Meeting of 2019-20 held on 29th July 2019

Venue : Board Room/IQAC Room

Date:29/07/2019

Time: 2:30 -5:00

Agenda of the Meeting:

1. To review minutes of the last meeting
2. Review of action taken report of NAAC PTV.
3. Introduction of student and faculty enrichment programmes
4. Introducing new Academic programs like Bridge course.
5. Regarding Grievance redressal cell, Health and counseling center
6. Regarding slow and advanced learners
7. Promoting Research activities

Members:

- | | |
|---------------------------|--|
| 1. Chairperson: | Dr. Vikas Gaundare (IQAC Coordinator) |
| 2. Member from Management | Dr. D.M.Gujarathi (Director, AEF) |
| 3. Member: | Mr.VenkatVenkitachalam (Nominee from Industry) |
| 4. Member: | Ms.SnehaAwasthi (Nominee from Alumni) |
| 5. Member: | Dr.VaibhavBhalerao (Faculty) |
| 6. Member: | Ms.Manisha Bhamre (Faculty) |
| 7. Member: | MrHarshalDayma (Faculty) |
| 8. Member: | Mrs Pooja Kushare (Faculty) |

9. Member:	Mrs Tanaya Patil (Faculty)
10. Member:	Mrs Pooja Gholap (Faculty)
11. Member:	Mr. Shashikant Shimpi (Administrative Staff member)
12. Member:	Mr. Vishal Sonkambale (Administrative Staff)
13. Member	Dr. Mrs Sarita A. Dhawale (Faculty)

IQAC coordinator welcomed and briefed the committee members about the agenda.

Agenda Item 1: Review of the minutes of the Earlier Meeting held on 12/07/2019.

The IQAC coordinator read the minutes of earlier meeting and the minutes were reviewed and approved by the members.

IQAC took a note of the following issues that followed from the last meet.

- Menu/dining Hall Finalization.
- Dept documents readiness.
- Student's orientation about PTV.
- Dept wise Presentation PPT preparations for PTV.

IQAC members after exchange of ideas and thoughts made the following resolutions:

Agenda Item 2: Review of action taken on PPT of Unit head for PTV.

Resolution: The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC. Director suggested all details about over all presentation and also conveyed to keep all relevant resources ready to link to PPT if required while presentations before PTV.

Agenda Item 3: Introduction of student enrichment and faculty development programs.

Resolution: The IQAC members proposed to initiate skill oriented, value added, Co-curricular and extension programme for the students and development programs for the staff

Proposed by: Dr. Vikas Gaundare

Seconded by: Dr. D.M. Gujarathi

Agenda Item 4: Introducing new Academic programs like bridge course.

Resolution: The IQAC members committed to start bridge course to fill the of the students and to match them properly for current syllabus. Also the review of commencement and functioning of course was taken. Discussion regarding AISC done amongst coordinator and Director Sir.

Director sir also suggested to prepare AISC PPT.

Proposed by: Dr. D.M Gujarathi

Seconded by: Mr Harshal Dayma

Agenda Item 5: Regarding Grievance redressal cell, Health and counseling center

Resolution: IQAC members suggested providing additional suggestion boxes on campus for Grievance redressal cell. Additional space should also be provided to health centre and counseling centre.

Proposed by: Ms Manisha Bhamre

Seconded by: all faculties.

Agenda Item 6: Regarding slow and advanced learners

Resolution: IQAC members directed the head of the departments to identify slow and advanced learners and to take remedial measures for slow learners and give additional activities to advanced learners. The reports are to be submitted accordingly to the IQAC.

Agenda Item 7: Promoting Research activities

Resolution: In order to inculcate research culture among the students and teachers, IQAC members suggested to increase participation in the Avishkar project and other competitions.

Finally, at the end of the meeting, the vote of thanks was proposed by the coordinator.

Minutes of the Meeting of 2019-20 held on 17th March 2020

Venue: IQAC Room

Date: 17-03-2020

Time: 11:00 - 1:00

Agenda of the Meeting:

1. To review and confirm the minutes of last meeting.
2. Declaration of change in IQAC Coordinator.
3. To discuss and finalize academic activities for students.
4. To discuss on revised AQAR format.
5. To initiate Library calendar.
6. To initiate online classes through Virtual mode because of pandemic situation.
7. To discuss about Faculties research progress.

Members:

- | | |
|---------------------------|--|
| 1. Chairperson: | Dr. Vikas Gaundare (I/C Director, ABS) |
| 2. Member from Management | Dr. D. M. Gujarathi (Director, AEF) |
| 3. Member: | Mr. Venkat Venkitachalam (Nominee from Industry) |
| 4. Member: | Ms. Sneha Awasthi (Nominee from Alumni) |
| 5. Member: | Dr. Vaibhav Bhalerao (Faculty) |
| 6. Member: | Ms. Manisha Bhamre (Faculty) |
| 7. Member: | Mr. Harshal Dayma (Faculty) |
| 8. Member: | Mrs. Tanaya Patil (Faculty) |
| 9. Member: | Mrs. Pooja Gholap (Faculty) |
| 10. Member: | Dr. Rupali Khaire (Faculty) |
| 11. Member: | Mr. Vishal Sonkambale (Administrative Staff) |
| 12. IQAC Coordinator | Dr. Mrs. Sarita A. Dhawale |

Agenda Item 1: Review of the Earlier Meeting

Dr Vikas Gaundare I/C Director welcomed and read the minutes of the meeting conducted on 29/07/2019. The minutes were reviewed by the members and approved.

Agenda Item 2: Declaration of change in IQAC Coordinator.

Formal declaration of change in IQAC Coordinator by Dr D.M.Gujarathi (Director Hr Education AEF) allocated this responsibility to Dr Mrs Sarita Dhawale from January 2020.

Charge is formally hand over by from Dr Vikas Gaundare to new IQAC Coordinator.

Agenda Item 3: To discuss and finalise academic activities for students

Resolution: A discussion regarding some additional activities to be taken for students in coming semester .

Agenda Item 4: To discussed on revised AQAR format

Resolution: The content of AQAR 2018-19 of the college is expected as per revised guidelines is conveyed in the meeting. After thorough discussion some changes were suggested by the members. Further it was suggested to submit it criteria wise to IQAC Coordinator.

Agenda Item 5: To initiate Library calendar.

Resolution: To make effective and systematic utilization of resources, committee suggested to prepare Library calendar as soon as possible.

Agenda Item 6: To initiate online classes through Virtual mode because of pandemic situation.

Agenda Item 7: To discuss about Faculties research progress

Resolution: All faculties have decided to initiate research paper process .It is expected to work on minimum two papers in one year. It was suggested by Dr Sarita Dhawale to initiate one paper with Student to inculcate research culture amongst students.

The vote of thanks was proposed by the Coordinator.

Minutes of the Meeting of 2020-21 held on 2nd July 2020

Venue: IQAC E- Room

Meeting Mode: Online meeting.

Date: 02-07-2020

Time: 3:30 -4:30 pm

Agenda of the Meeting:

1. To review minutes of last meeting
2. To Congratulate all regarding 42nd Rank in Education World and 17th in Maharashtra.
3. To discuss SWOC analysis of institute.
4. Faculty development through online mode.
5. Alliance with foreign university.
6. To start basic English course to improve communication for students.
7. Any other issues raised in the meeting.

Members Present:

- | | |
|---------------------------|---|
| 1. Chairperson: | Dr. Vikas Gaundare (I/C Director, ABS) |
| 2. Member from Management | Dr. D.M.Gujarathi (Director, AEF) |
| 3. Member: | Mr.Venkat Venkitachalam (Nominee from Industry) |
| 4. Member: | Ms.SnehaAwasthi (Nominee from Alumni) |
| 5. Member: | Dr.Vaibhav Bhalerao (Faculty) |
| 6. Member: | Ms.Manisha Bhamre (Faculty) |
| 7. Member: | MrHarshal Dayma (Faculty) |
| 8. Member: | Dr Rupali Khaire (Faculty) |
| 9. Member: | Mrs Tanaya Patil (Faculty) |
| 10. Member: | Mrs Pooja Gholap (Faculty) |
| 11. Member: | Mr. Vishal Sonkambale (Administrative Staff) |
| 12. IQAC Coordinator | Dr. Mrs Sarita A. Dhawale |

Agenda Item 1: To review minutes of last meeting

The minutes of previous meeting conducted on 17/03/2020 were read by the coordinator. The minutes were reviewed by the members and then were approved some additional points like AQAR submission were discussed.

IQAC Took Note of previous meeting issues;

- ✓ AQAR Submission for two years 2018-19 and 2019-20. before December 2020.
- ✓ Workshop on revised syllabus 2019 pattern.
- ✓ Workshop on e-content development for faculties.

Agenda Item 2: To Congratulate all regarding 42nd Rank in Education World.

Resolution: EW ranking celebration in the meeting and Director of Institute further suggested to improve all four quadrants of institute.

Proposed by: Dr. D.M.Gujarathi

Seconded by: Dr.Mrs Sarita Dhawale

Agenda Item 3: To discuss SWOC analysis of institute

Resolution: Quality Assurance Cell recommended providing SWOC analysis of Institute to make further plan of action for upgrading in ranking parameters.

Proposed by: Dr. Sarita Dhawale.

Seconded by: All the faculties.

Agenda Item 4: Faculty development through online mode.

Resolution: Internal Quality Assurance directed to go for Faculty development program for online teaching methodology.

Agenda Item 5: Alliance with International University.

Resolution: Internal Quality Assurance cell recommended association with foreign university to collaborate for various courses for students. Responsibility is handed over to Ms Manisha Bhamre along with the team of 3 faculties to initiate the communication regarding alliance with foreign universities.

Agenda Item 6: To start Basic English course to improve communication for students.

MOU with spruce has been initiated to start Basic English Course for students as well as staff both.

Agenda Item 7: Any other issues raised in the meeting

IQAC coordinator once again congratulates all staff for raising the bar from 64th rank to 42nd Rank at India level and 17th at Maharashtra Level.

The vote of thanks was proposed by Coordinator.

Minutes of the Meeting of 2020-21 held on 21st August 2020

Meeting Mode: Online

Venue: IQAC E-Room

Zoom id: 96831615979

Password: IQAC

Date: 21/08/2020

Time: 4:15 -5:15 pm.

Agenda of the Meeting:

- To review and confirm the minutes of last meeting.
- To review and confirm the remarks given by Peer Team during their visit.
- Declaration of new IQAC members in IQAC committee and IQAC initiates for this year
- To finalize new mechanisms and systems to plan, organize and collect IQAC data.
- Implementation of revised Syllabi and CBCS pattern of evaluation through Google classroom for recording data.
- To introduce vocational, Skill Development and Faculty Enrichment programs.
- To organize online research methodology workshops for the budding researchers from the students and faculty members for all colleges in Nashik.
- Review of existing MOUs and Collaborations and plan to add 4 more for current year.
- To discuss regarding rain-water harvesting system & solar meter output.(VS-Admin Dept)
- To organize interaction sessions by Alumni students as webinar for current student to establish the connect with them. (MB & PK)
- To organize online competitions for students and to ensure participation of students in online Project Competitions or any other competitions. (VB & HD)
- Initiatives for social work during this pandemic situation by institute. (MB)
(COVID Help Line Number, Consent for Isolation center for COVID Patients, Hygiene Awareness Program for Students, Meditation Practice during Pandemic for Stress mgt for students and Staff.)
- AQAR status (SD)
- Any other points if any with the permission of Chairman.

Ashoka Business School, Nashik

Members:

- | | |
|---------------------------|---|
| 1. Chairperson: | Dr. D. M. Gujarathi (Director, ABS) |
| 2. Member from Management | Dr. Narendra Telrandhe (Administrator, AEF) |
| 3. Member: | Mr.VenkatVenkitachalam (Nominee from Industry) |
| 4. Member: | Ms.SnehaAwasthi (Nominee from Alumni) |
| 5. Member: | Dr Rupali Khaire (Faculty) |
| 6. Member: | Dr.Vikas Gaundare (Faculty) |
| 7. Member: | Dr.Vaibhav Bhalerao (Faculty) |
| 8. Member: | Ms.Manisha Bhamre (Faculty) |
| 9. Member: | Mr HarshalDayma (Faculty) |
| 10. Member: | Mrs Pooja Kushare (Faculty) |
| 11. Member: | MrsTanaya Patil (Faculty) |
| 12. Member: | Mrs Pooja Gholap (Faculty) |
| 13. Member: | Mr.ShashikantShimpi (Administrative Staff member) |
| 14. Member: | Mr. Vishal Sonkambale (Administrative Staff) |
| 15. Member: | Mr. Saurabh Tiwari (Nominee from Student) |
| 16. Member: | Ms. Aishwarya Chawala (Nominee from Student) |
| 17. IQAC Coordinator | Dr. Mrs Sarita A. Dhawale |

IQAC coordinator welcomed and briefed the committee members about the agenda.

IQAC members after exchange of ideas and thought made the following resolutions

Agenda Item 1: Review of the Earlier Meeting

The IQAC coordinator read the minutes of earlier meetings conducted on 2nd July 2020 and the minutes were reviewed by the members and then approved.

IQAC took a note of the following issues that followed from the last meet.

- ✓ Implementation of Certificate Courses in Proficiency in English through Spruce.

Agenda Item 1: To review and confirm the remarks given by Peer Team during their visit.

Resolution:

1. 1/5th faculty is P.hD.
2. Institute has the limited horizontal space for expansion.
3. College –industry strong interface is not visible.
4. Digital skill related add-on courses.
5. Engage Alumni in more tangible way.
6. Institute need to procure databases like CMIE, Prowess or SPSS.

Agenda Item 2: Declaration of new IQAC members in IQAC committee.

IQAC Coordinator Dr Mrs Sarita Dhawale Declared new IQAC committee and she welcome all the members in the IQAC.

After discussion regarding new initiates along with existing practices for this year 20-21 are

1. Mission 2025 to raise the bar in ranking B School at National Level.
2. E-Learning Portal as it is need of time.

Agenda Item 3: To finalize new mechanisms and systems to plan, organize and collect IQAC data

Resolution:

We are ready with Local database store at Z: drive as well as iqacabs@aef.edu.in -cloud drive to store yearly –criteria wise documentation with file heading by sub criteria number with DVV, Word document and if required photo's, Reports, MOM, Notices, Attendance of events etc.

Criteria Owner is responsible to submit the data every Month to IQAC drive and Z: drive.

Agenda Item 4: Implementation of revised Syllabi and CBCS pattern of evaluation through Google classroom for recording data.

Resolution: All faculties will share Google classroom for each subject and concurrent evaluation will be in practice through Google classroom.

Agenda Item 5: To introduce vocational, Skill Development and Faculty Enrichment programs.

Mr. Venkat Venkitachalam briefed a plan regarding faculty enrichment program in coming month in which more focus will be given practical teaching pedagogy.

Resolution:

1. E content Development Workshop
2. Case study writing Workshop

Agenda Item 6: To organize online research methodology workshops for the budding researchers from the students and faculty members for all colleges in Nashik.

Resolution:

Dr Vikas Gaundare suggested that, Research Cell will organize Webinar Titled

1. "How to write Research Paper?"
2. "Research Proposal Writing"

Agenda Item 7: Review of MOUs and Collaborations and plan to add 4 more for current year.

Resolution:

Mrs Pooja Gholap explained regarding current status and along with existing, new MOU's with Cognifront & LKP, Market FX collaborations are in process.

Agenda Item 8: To discuss regarding rain water harvesting system.

Resolution:

Both systems are very maintained by admin department and brief is given by Mr Vishal Sonkambale.

Agenda Item 9: To organize interaction programs and sessions by Alumni students as webinar for current student and to establish the connect with them.

Resolution:

Ms Manisha Bhamre had given current program details of Alumni committee. In addition to that Mr Vishal Sonkamle added that "Kshitiz" association for alumni student is officially started, all the formalities have completed regarding the same.

Dr Rupali Khaire had given input regarding the better connect by allowing peer mentoring by Alumni students to existing student.

Agenda Item 10: To organize and Participation in online Project Competitions and other competitions for students.

Resolution:

Dr Vaibhav Bhalerao explained regarding online business plan competitions is planned for the students in coming month.

Agenda Item 11: Initiatives for social work during this pandemic situation by institute.

Resolution:

Ms Manisha Bhamre had given current program details like COVID Help Line Number, Consent for Isolation center for COVID Patients, Hygiene Awareness Program for Students and Meditation Practice during Pandemic for Stress mgt for students and Staff.

Agenda Item 12: To discuss and finalize AQAR

Resolution: Two year AQAR preparation in process and last date of this is 30th Dec 2020 by NAAC portal.

Any other issues: By Congratulating all the new members, IQAC Coordinator requested for Vote of Thanks.

The vote of thanks was proposed by Mrs Pooja Gholap .

Minutes of the Meeting of 2020-21 held on 28th November 2020

Meeting Mode: Offline

Venue: Board Room

Password: IQAC

Date: 28/11/2020

Time: 4:00 -5:30 pm.

Agenda of the Meeting:

- To review and confirm the minutes of last meeting.
- To review on revolution stated in last meeting regarding remarks given by Peer Team during their visit.
- To plan quality improvement at institute level through “Mission 2025” program.
- To take review of research cell activities and research cell development in area of faculty research
- Review of existing MOUs and Collaborations and plan to add 4 more for current year.
- To organize interaction sessions by Alumni students as webinar for current student to establish the connect with them.
- Review on AQAR status for 2018-19 and AQAR 2019-20
- Any other points if any with the permission of Chairman.

Ashoka Business School, Nashik

Members:

- | | |
|---------------------------|--|
| 1. Chairperson: | Dr. D. M. Gujarathi (Director, ABS) |
| 2. Member from Management | Dr. Narendra Telrandhe (Administrator, AEF) |
| 3. Member: | Mr.Venkat Venkitachalam (Nominee from Industry) |
| 4. Member: | Ms.SnehaAwasthi (Nominee from Alumni) |
| 5. Member: | Dr Rupali Khaire (Faculty) |
| 6. Member: | Dr.Vikas Gaundare (Faculty) |
| 7. Member: | Dr.Vaibhav Bhalerao (Faculty) |
| 8. Member: | Ms.Manisha Bhamre (Faculty) |
| 9. Member: | Mr HarshalDayma (Faculty) |
| 10. Member: | Mrs Pooja Kushare (Faculty) |
| 11. Member: | MrsTanaya Patil (Faculty) |
| 12. Member: | Mrs Pooja Gholap (Faculty) |
| 13. Member: | Mr.Shashikant Shimpi (Administrative Staff member) |
| 14. Member: | Mr. Vishal Sonkambale (Administrative Staff) |
| 15. Member: | Mr. Saurabh Tiwari (Nominee from Student) |
| 16. Member: | Ms. Aishwarya Chawala (Nominee from Student) |
| 17. IQAC Coordinator | Dr. Mrs Sarita A. Dhawale |

Leave of Absence was granted to the following members:

- | | |
|--------------------------|-----------------------------|
| 1. Mrs Pooja Kushare | Faculty |
| 2. Mr. Shashikant Shimpi | Administrative Staff member |

IQAC Coordinator Dr Mrs Sarita Dhawale welcomed and briefed the committee members about the agenda. IQAC members after exchange of ideas and thought made the following resolutions.

Agenda Item 1: Review of the Earlier Meeting

The IQAC coordinator read the minutes of earlier meetings conducted on 21st August 2020 and the minutes were reviewed by the members and then approved.

Agenda Item 2: To review and confirm the remarks given by Peer Team during their visit.

Status as per last meeting resolution:

1. 6 out of 10 faculty is P.hD in current status.
2. College –industry strong interface is visible now.
3. Digital skill related add-on courses.
4. Engaging Alumni in more tangible way.

Agenda Item 3: To plan quality improvement at institute level through “Mission 2025” program.

Resolution:

We see ABS as a transformed and leading B-School in the country as we are in top 50 B school in India and 17th ranked in Maharashtra, To have more scope for improvement “ Mission 2025 “program is planned from the Moth of June 2020 for getting Best Ranked at India level also to get good grade in NAAC accreditation . Based upon above objectives, IQAC coordinator presented detail plan of action on each Criteria to management in coordination with all seven Criteria leaders. Criteria leader is accountable to submit the compliance as and when required.



Agenda Item 4: To take review of research cell activities and research cell development in area of faculty research.

Resolution:

Research Cell has organized multiple sessions and workshop by experts, Titled

1. "How to write Research Paper?"
2. "Research Proposal Writing"
3. "How to write quality research papers for Scopus and ABDC listed journals"

Agenda Item 5: Review of MOUs and Collaborations and plan to add 4 more for current year.

Resolution:

Mrs Pooja Gholap explained regarding current status and along with existing, new MOU's with "Yuva Shakti Foundations" for students skill development and Entrepreneurship is completed for Three years with our institute.

Agenda Item 6: To organize interaction sessions with Alumni students as webinar for current student to establish the connect with them.

Resolution:

Ms Manisha Bhamre had given current program details of Alumni committee. Dr Rupali Khaire had given input regarding the better connect by allowing peer mentoring by Alumni students to existing student.

Agenda Item 8: Review on AQAR status for 2018-19 and AQAR 2019-20

Resolution: Two year AQAR preparation is complete and it is forwarded to Director Sir for approval to confirm on NAAC portal.

Any other issues: By congratulating all the members, IQAC Coordinator proposed Vote of Thanks.

Minutes of the Meeting of 2020-21 held on 28th November 2020

Meeting Mode: Offline

Venue: Board Room

Password: IQAC

Date: 30/04/2021

Time: 4:00 -5:30 pm.

Agenda of the Meeting:

- To review and confirm the minutes of last meeting.
- To plan quality improvement at institute level through “Mission 2025” program.
- To take review of research cell activities and research cell development in area of faculty research
- Review of existing MOUs and Collaborations and plan to add more for current year.
- Review on AQAR status for 2018-19 and AQAR 2019-20
- Any other points if any with the permission of Chairman.

Ashoka Business School, Nashik

Members:

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| 1. Chairperson: | Dr. D. M. Gujarathi (Director, ABS) |
| 2. Member from Management | Dr. Narendra Telrandhe (Administrator, AEF) |
| 3. Member: | Mr. Venkat Venkitachalam (Nominee from Industry) |
| 4. Member: | Ms. Sneha Awasthi (Nominee from Alumni) |
| 5. Member: | Dr. Rupali Khaire (Faculty) |
| 6. Member: | Dr. Vikas Gaundare (Faculty) |
| 7. Member: | Dr. Vaibhav Bhalerao (Faculty) |
| 8. Member: | Ms. Manisha Bhamre (Faculty) |
| 9. Member: | Mr. Harshal Dayma (Faculty) |
| 10. Member: | Mrs. Pooja Kushare (Faculty) |
| 11. Member: | Mrs. Tanaya Patil (Faculty) |
| 12. Member: | Mrs. Pooja Gholap (Faculty) |
| 13. Member: | Mr. Shashikant Shimpi (Administrative Staff member) |
| 14. Member: | Mr. Vishal Sonkambale (Administrative Staff) |
| 15. Member: | Mr. Saurabh Tiwari (Nominee from Student) |
| 16. Member: | Ms. Aishwarya Chawala (Nominee from Student) |
| 17. IQAC Coordinator | Dr. Mrs. Sarita A. Dhawale |

Leave of Absence was granted to the following members:

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|--------------------------|-----------------------------|
| 1. Mrs. Pooja Kushare | Faculty |
| 2. Mr. Shashikant Shimpi | Administrative Staff member |

IQAC Coordinator Dr Mrs Sarita Dhawale welcomed and briefed the committee members about the agenda. IQAC members after exchange of ideas and thought made the following resolutions.

Agenda Item 1: Review of the Earlier Meeting

The IQAC coordinator read the minutes of earlier meetings conducted on 28th Nov 2020 and the minutes were reviewed by the members and then approved.

Agenda Item 3: To plan quality improvement at institute level through “Mission 2025” program.

Resolution:

To have more scope for improvement “ Mission 2025 “program is in execution from the Month of June 2020 to improve institute NAAC grade. Based upon following objectives and plan of action of Mission program, IQAC prepared a detail plan of action on four major aspects of NAAC and IQAC coordinator presented it to management in coordination with all seven Criteria leaders. Criteria leader is has again designed detail action plan to execute these practices in day to day system. Execution of these following four major aspect discussed in the meeting.

Student Development & Support System	Faculty Development	Organizational Reforms	Meeting Societal Needs
<ul style="list-style-type: none">• 2 Certification Courses• 120 Admissions• Bridge Course for new batch• Student Training by Nandi Foundation• Domain wise Webinar Series• SIP Assistance• Online Business Plan Competition for Student Engagement• Regular online interaction with mentees	<ul style="list-style-type: none">• E-content development. & Technical skills up gradation for effective online teaching.• 2 Research Guides & 6 PhD holders• Exploring faculty development programs• Participation in conferences/Works hops etc.• One research paper/ Article per semester• Case study development.	<ul style="list-style-type: none">• Permanent affiliation.• Effective governance through regular IQAC & CDC Meetings.• Restructuring the organization culture Cohesive working environment.• Collaboration with Industry (MOUs)	<ul style="list-style-type: none">• Counseling Webinars for Parents• ISR Activities in association with Robin Hood Army & Swami Vivekanand Balakashram• Job Fair (online)

Agenda Item 4: To take review of research cell activities and research cell development in area of faculty research.

Resolution:

Research Cell has organized one webinar and sessions for students and faculty development, Titled

1. “ IPR & Cyber Security “session for Students
2. “Case study design and presentation ” by each faculty
3. “Book review ” session by each faculty

Agenda Item 5: Review of MOUs and Collaborations and plan to add more for current year.

Resolution:

Mrs Pooja Gholap explained regarding current status and along with existing, new MOU’s with “Bahai Academy” for students and staff for its holistic development is in process with our institute.

Agenda Item 8: Review on AQAR status for 2018-19 and AQAR 2019-20

Resolution: Two year AQAR is checked and verified by all the criteria head along with Director of institution Dr.D.M.Gujarathi Sir and it is now ready for uploading to NAAC portal.

Any other issues: By congratulating all the members, IQAC Coordinator proposed Vote of Thanks.